Meeting Title: Pacific Swimming BOD Executive Committee Meeting Date: March 20, 2024

Attendance:

Lehla Irwin	Х	Don Heidary		Zone Reps		Guests		Athlete Reps	Staff	
Verónica Hernández	Х	Doug Reed		1N – Bob Hill	Х	Clint Benton	Х	Lily Struempf	Cindy Rowland	
Kyler Van Swol	Х	Erik Scalise	Х	1S – Tony Daly		Larry Rice		Steph Anderson	Mary Ruddell	X
Zach Silverman				2 – Chris Lam	Х			Joyce Lee		
Gracie Goss	Х			3 – Kevin Twohey				Alyson McKeon		
Debbie Tucker	Х			4 – Jim Morefield	Х			Isabelle Pflieger		

ΤΟΡΙϹ	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE	
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:35 PM			
Conflict of Interest	Conflict of Interest Statement was read by Lehla Irwin			
Approval of Exec Min	Executive Committee Meeting minutes – <u>January</u>	Approved		
Presentation of	Debbi Tucker presented February			
Financial Reports	 Draft Statement of Financial Position Draft Statement of Activities Budget Performance 			
Old Motions	 2402FVC02 - Officials Travel Assistance P&P Section V. C. 4. LSC Meets and National-level Meets held inside Pacific Swimming Boundaries a. Assigned Officials (Meet Referee, Starters, Deck Referees, Lead Chief Judges and the Administrative Referees) working LSC Meets who reside 50 miles or more from the meet venue are eligible to receive a lodging reimbursement or subsidy as determined by the Board of Directors and supported by the Annual Budget. b. Travel Assistance shall be: (1) Meet Referee, Lead Administrative Referee, Lead Chief Judge shall receive \$100 per night. (2) Deck Referees, Starters, Assistant Chief Judges, Assistant Administrative Referees shall receive \$50 per night. c. Nights prior to each day of the meet are eligible for assistance. Additional nights must be approved by the Officials Chair and the Finance Vice Chair. d. Officials shall attend the LSC Meet in its entirety. Officials Chair may waive this requirement. 2402FVC03 - Fee for Stopped Checks Policies and Procedures, Section III H. Financial Fees The minimum service charge for checks returned to Pacific Swimming shall be \$25 \$50 plus any back charges. The second offense for a returned check within one year shall be referred to the Pacific Swimming Administrative Review Board. 	Approved		

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE		
	 2. The minimum service charge for a stopped check or to reissue lost or stale dated checks shall be \$25 \$50. The second offense for a stopped check or to reissue lost or stale dated checks shall require the requestor to register for Bill.com e-payment service. No fee shall be charged to reissue checks sent to an address other than the one listed on the request form. 2402GOV01 - Policies and Procedures Amendments To amend Pacific Swimming Policies and Procedures to (1) update and clarify current practice for motions that require a 30-day or 60-day wait before approval, (2) add the recently approved Safety Guidelines and Warm-up Procedures to Section X Meet Conduct with one correction, (3) add policies and procedures for the Awards Banquet Committee, and (4) fix minor grammatical and editorial issues. 2402OC01 - Officials Committee Policies and Procedures Changes Section XVIII, L. Officials Committee 	Approved			
New Business	 Date for 2024 PC Board Workshop a. Voting to continue by email Presentation of updated Crisis Management Plan a. Governance to review including Crisis Management Plan document into governing documents 	Approved			
New Motions	 2403SC01 - <u>First Round Meet Host Awards</u> To approve the meet host from the first round of bidding for Pacific Swimming meets for 2024-2025. 	rst Round Meet Host Awards Approved			
Next Meeting	Next regular Executive Committee Meeting: May 15, 2024				
Meeting Adjourned	Meeting adjourned at 8:35 PM				

Respectfully Submitted by, Zach Silverman

Secretary - Pacific Swimming Board of Directors